## **QParents - How to register**

Creating a QParents account requires you to complete a 4 step registration process.

#### 1. Enter the invitation code

You must receive an invitation letter or email with your unique invitation code before you can complete this step. If you have not received an invitation letter or email, please contact the school via phone on (07) 4068 4555 or via email at <a href="mailto:info@tullyshs.eq.edu.au">info@tullyshs.eq.edu.au</a>. To enter your code and get started, click register your interest at <a href="https://gparents.gld.edu.au/#/landing">https://gparents.gld.edu.au/#/landing</a>.

#### 2. Verify your identity

Select next and after accepting the terms and conditions of use of QParents, you will be required to verify your identity by completing an online 100 point identification check using documents including Australian Passport, drivers license, birth or marriage certificate or Medicare card.

### 3. Create a QParents account

You will be required to create a QParents account using an email address as your account name. That email address will need to be confirmed before your account will be activated. You may, optionally, also provide a mobile number which will be used by QParents to verify your identity (e.g. send you an SMS code to enter into QParents).

#### 4. Add your child

Step four, can be done either online or using the QParents app. You will need to request access to view your child's information. You will need to know your child's EQID to do this. You can find the EQ ID on your child's ID card, report cards, OneSchool or school invoices. It consists of 10 numbers and one letter. The school can also provide this number if needed. After completing these steps, your request to create a QParents account will be sent to your child's school for final approval.

# Why do you need a QParents Account?

QParents allows parents to connect instantly with their child's school to access and manage their child's student information, including:

- Attendance and absence details, as well as the ability to notify the school of an absence
- Behaviour information
- Academic report cards
- Providing consent for excursions and online services
- Viewing unpaid invoice details, payment history, and making payments online
- Viewing and updating student details, including medical conditions and address
- Enrolment details
- Parents can view or update their child's details without having to contact the school
- Available anytime, anywhere!

