



TULLY STATE HIGH SCHOOL

PRINCIPALS WELCOME

Welcome to our school community. Tully State High School is a school firmly focused on student success and achievement with a proud tradition of achievement over a long period of time. We firmly believe that all students can achieve and do achieve when the learning environment is both challenging and supportive. Tully State High is a school which looks to the future and focuses on meeting the changing needs of a changing society, while satisfying the individual needs that students have now as maturing young adults and as future citizens.

We have high expectations and high standards of behaviour, dress, attitudes and participation that all students are encouraged and supported to meet. Students are encouraged to be proud of both themselves and their school. To gain the best out of all of the opportunities at Tully State High School all students are encouraged to participate in the very wide range of activities offered.

We welcome new students and parents to our school and trust that they will not only uphold existing standards and traditions, but also, through their own particular contributions, enrich our school community.

I recall clearly when I first commenced at Tully State High School several years ago and the overriding feature I experienced was the support and guidance provided to me from colleagues, students and parents at the school. Be assured this feature will assist greatly in the successful transition of your child into our school. This package is not designed to be comprehensive and further information such as the School Responsible Behaviour Plan, important contact numbers etc can be sourced from the school web page tullyshs.eq.edu.au

I look forward to meeting with you and your child in the near future.

Regards

Richard Graham
Principal

A world of possibilities for everyone



TULLY STATE HIGH SCHOOL

ENROLMENT DOCUMENTS

Bruce Highway, Tully
PO Box 240, Tully. Qld. 4854
Telephone: 07 4068 4555

Principal: Mr Richard Graham
Deputy Principal: Mr Mark McLoughlin
Deputy Principal: Mrs Rebekah Bidois

***Please ensure all documents are
completed, signed and dated.***

<i>Student Name:</i>	<i>Yr Level:</i>
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TULLY STATE HIGH SCHOOL



Application for student enrolment form

INSTRUCTIONS

Please refer to the *Application to enrol in a Queensland State School* information sheet at the end of this form when completing this application.

Failure or refusal to complete those sections of the form marked with an (*) or to provide required documentation may result in a refusal to process your application. Sections of the form not marked (*) are optional. However, failure to complete these sections may result in the school not being eligible for important Federal and State Government funding reliant on such information. Parents of all students in Australia have been asked to provide information on their family background as part of a national initiative towards providing an education system that is fair to all students, regardless of their background. The required information includes the Indigenous status and language background of the student, and the education, occupation and language background of the parents.

If you have any questions about the enrolment form or process, or require assistance completing this form, including translation services, please contact the school in the first instance.

PRIVACY STATEMENT

The Department of Education and Training (DET) is collecting the information on this form for the purposes outlined in the *Education (General Provisions) Act 2006* (EGPA 2006), and in particular for:

- assessing whether your application for enrolment should be approved
- meeting reporting obligations required by law or under Federal – State Government funding arrangements
- administering and planning for providing appropriate education, training and support services to students
- assisting departmental staff to maintain the good order and management of schools, and to fulfil their duty of care to all students and staff
- communicating with students and parents.

This collection is authorised by ss. 155 and 428 of the EGPA 2006. DET will disclose personal information from this form to the Queensland Curriculum and Assessment Authority when opening student accounts, in compliance with Part 3 of the *Education (Queensland Curriculum and Assessment Authority) Act 2014 (Qld)*. Personal Information from this form will also be supplied to Centrelink in compliance with ss.194 and 195 of the *Social Security (Administration) Act 1999 (Cth)*. De-identified information concerning parents' school and non-school education, occupation group and main language other than English and students' country of birth, main language other than English, sex and Indigenous status, is supplied to the Australian Government Department of Education in compliance with Federal – State Government funding agreements.

Personal information collected on this form may also be disclosed to third parties where authorised or required by law. Your information will be stored securely. If you wish to access or correct any of the personal information on this form or discuss how it has been dealt with, please contact the school in the first instance. If you have a concern or complaint about the way your personal information has been collected, used, stored or disclosed, please also contact the school in the first instance.

ENTITLEMENT TO ENROLMENT

Under the EGPA 2006, an applicant for enrolment at a state school must be enrolled if they are entitled to enrolment. While not exhaustive, the following matters may affect an applicant's entitlement to enrolment at a state school:

- failure to adequately complete this enrolment form
- if the school has an Enrolment Management Plan or an Enrolment Eligibility Plan (enrolment is subject to eligibility under the plan)
- the applicant is a prospective mature age student (the applicant can only apply for enrolment at a mature age state school and will be subject to a satisfactory criminal history check, or as a student in a program of distance education. All prospective mature age students must have a remaining allocation of state education.)
- the applicant is not of correct age for enrolment (relates to Preparatory Year and Years 1 to 6)
- the applicant has been excluded or cancelled from enrolment or is subject to suspension from a state school at the time of the application
- the school is a state special school and the applicant does not meet the criteria for enrolment in a special school
- the school principal reasonably believes that the applicant presents an unacceptable risk to the safety or wellbeing of members of the school community (application is referred to Director-General)
- the proposed enrolment requires approval as part of a flexible arrangement under s.183 of the EGPA 2006, and the arrangement has not yet been approved
- the prospective student is not an Australian resident or citizen or the child of an Australian permanent resident or citizen (visa restrictions may apply, fees may be charged, in some cases legislation requires that the applicant must obtain approval from the Chief Executive via Education Queensland International (EQI) to enrol).

Office use only					
Date enrolled	____ / ____ / ____		Year level	Roll Class	EQ ID
Independent student	<input type="checkbox"/> Yes <input type="checkbox"/> No		Birth certificate/passport sighted, number recorded and DOB confirmed		<input type="checkbox"/> Yes <input type="checkbox"/> No Number:
Is the prospective student over 18 years of age at the time of enrolment			<input type="checkbox"/> Yes <input type="checkbox"/> No		
If yes, is the prospective student exempt from the mature age student process?			<input type="checkbox"/> Yes <input type="checkbox"/> No		
If no, has the prospective mature age student consented to a criminal history check?			<input type="checkbox"/> Yes <input type="checkbox"/> No		
School house/team			EAL/D support		<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> To be determined
FTE		Associated unit		Visa and associated documents sighted	<input type="checkbox"/> Yes <input type="checkbox"/> No
EQI category			SV – student visa TV – temporary visa DS – dependent – parent on student visa EX – exchange student DE – distance education		



PROSPECTIVE STUDENT DEMOGRAPHIC DETAILS

Legal family name* (as per birth certificate)			
Legal given names* (as per birth certificate)			
Preferred family name		Preferred given names	
Sex*	<input type="checkbox"/> Male <input type="checkbox"/> Female	Date of birth*	____ / ____ / ____
Copy of birth certificate available to show school staff*	<input type="checkbox"/> Yes <input type="checkbox"/> No	Enrolment may not be approved without enrolling staff sighting the prospective student's birth certificate. An alternative to birth certificate will be considered where it is not possible to obtain a birth certificate (e.g. prospective student born in country without birth registration system. Passport or visa documents will suffice). This does not include failure to register a birth or reluctance to order a birth certificate. For international students approved for enrolment by EQI, a passport or visa will be acceptable.	
For prospective mature age students, proof of identity supplied and copied*	<input type="checkbox"/> Yes <input type="checkbox"/> No	Prospective mature age students must provide photographic identification which proves their identity: <ul style="list-style-type: none"> • current driver's licence; or • adult proof of age card; or • current passport. 	

APPLICATION DETAILS

Has the prospective student ever attended a Queensland state school?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, provide name of school and approximate date of enrolment.		
What year level is the prospective student seeking to enrol in?		Please provide the appropriate year level.		
Proposed start date	____ / ____ / ____	Please provide the proposed starting date for the prospective student at this school.		
Does the prospective student have a sibling attending this school or any other Queensland state school?	<input type="checkbox"/> Yes <input type="checkbox"/> No	If yes, provide name of sibling, year level, date of birth, and school	Name:	
			Year Level	
			Date of birth	____ / ____ / ____
			School	

PROSPECTIVE STUDENT ADDRESS DETAILS*

Principal place of residence address				
Address line 1				
Address line 2				
Suburb/town		State		Postcode
Mailing address (if it is the same as principal place of residence, write 'AS ABOVE')				
Address line 1				
Address line 2				
Suburb/town		State		Postcode
Email				

FAMILY DETAILS

Parents/carers	Parent/carer 1	Parent/carer 2
Family name*		
Given names*		
Title	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Dr	<input type="checkbox"/> Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Dr
Sex	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Male <input type="checkbox"/> Female
Relationship to prospective student*		
Is the parent/carer an emergency contact?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

FAMILY DETAILS (continued)					
Parents/carers	Parent/carer 1			Parent/carer 2	
1 st Phone contact number*	Work/home/mobile			Work/home/mobile	
2 nd Phone contact number*	Work/home/mobile			Work/home/mobile	
3 rd Phone contact number*	Work/home/mobile			Work/home/mobile	
Email					
Employer name					
Occupation					
What is the occupation group of the parent/carer?	<input type="checkbox"/> (Please select the parental occupation group from the list provided at the end of this form. If parent/carer 1 is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the last occupation. If parent/carer 1 has not been in paid work in the last 12 months, enter '8')			<input type="checkbox"/> (Please select the parental occupation group from the list provided at the end of this form. If parent/carer 2 is not currently in paid work but has had a job in the last 12 months or has retired in the last 12 months, please use the last occupation. If parent/carer 2 has not been in paid work in the last 12 months, enter '8')	
Country of birth					
Country of residence					
Does parent/carer 1 or parent/carer 2 speak a language other than English at home? (If more than one language, indicate the one that is spoken most often)	<input type="checkbox"/> No, English only <input type="checkbox"/> Yes, other – please specify _____ Needs interpreter? <input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> No, English only <input type="checkbox"/> Yes, other – please specify _____ Needs interpreter? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Is the parent/carer an Australian citizen?	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Is the parent/carer a permanent resident of Australia?	<input type="checkbox"/> Yes <input type="checkbox"/> No			<input type="checkbox"/> Yes <input type="checkbox"/> No	
Address line 1					
Address line 2					
Suburb/town					
State		Postcode		State	Postcode
Mailing address (if it is the same as principal place of residence, write 'AS ABOVE')					
Address line 1					
Address line 2					
Suburb/town					
State		Postcode		State	Postcode
Parent/carer school education	What is the <i>highest</i> year of primary or secondary school parent/carer 1 has completed? (For people who have never attended school, mark 'Year 9 or equivalent or below')			What is the <i>highest</i> year of primary or secondary school parent/carer 2 has completed? (For people who have never attended school, mark 'Year 9 or equivalent or below')	
Year 9 or equivalent or below	<input type="checkbox"/>			<input type="checkbox"/>	
Year 10 or equivalent	<input type="checkbox"/>			<input type="checkbox"/>	
Year 11 or equivalent	<input type="checkbox"/>			<input type="checkbox"/>	
Year 12 or equivalent	<input type="checkbox"/>			<input type="checkbox"/>	
Parent/carer non-school education	What is the level of the <i>highest</i> qualification parent/carer 1 has completed?			What is the level of the <i>highest</i> qualification parent/carer 2 has completed?	
Certificate I to IV (including trade certificate)	<input type="checkbox"/>			<input type="checkbox"/>	
Advanced Diploma/Diploma	<input type="checkbox"/>			<input type="checkbox"/>	
Bachelor degree or above	<input type="checkbox"/>			<input type="checkbox"/>	
No non-school qualification	<input type="checkbox"/>			<input type="checkbox"/>	

PROSPECTIVE STUDENT ORIGIN DETAILS

Origin	Queensland/interstate/overseas		
Origin type	Childcare centre or kindergarten/Prep/primary/secondary/VET/other		
Previous school/other location			
Previously employed	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Full-time <input type="checkbox"/> Part-time	

INDIGENOUS STATUS

Is the prospective student of Aboriginal or Torres Strait Islander origin?	<input type="checkbox"/> No	<input type="checkbox"/> Aboriginal	<input type="checkbox"/> Torres Strait Islander	<input type="checkbox"/> Both Aboriginal and Torres Strait Islander
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RELIGION – RELIGIOUS INSTRUCTION*

<p>From Year 1, the prospective student may participate in religious instruction if it is available.</p> <p>If you tick 'No' or if the nominated religion is not represented within the school's religious instruction program, the prospective student will receive other instruction in a separate location during the period arranged for religious instruction.</p> <p>Parents/carers may change these arrangements at any time by notifying the principal in writing.</p>	Do you want the prospective student to participate in religious instruction?
	<input type="checkbox"/> Yes <input type="checkbox"/> No
	If 'Yes', please nominate the religion:

COUNTRY OF BIRTH*

In which country was the prospective student born?	<input type="checkbox"/> Australia
	<input type="checkbox"/> Other (please specify country) _____
	Date of arrival in Australia ____/____/____
Is the prospective student an Australian citizen?	<input type="checkbox"/> Yes <input type="checkbox"/> No (if no, evidence of the prospective student's immigration status to be completed)

PROSPECTIVE STUDENT LANGUAGE DETAILS

Does the prospective student speak a language other than English at home?	<input type="checkbox"/> No, English only
	<input type="checkbox"/> Yes, other – please specify _____

EVIDENCE OF PROSPECTIVE STUDENT'S IMMIGRATION STATUS (to be completed if this person is NOT an Australian citizen)*

<input type="checkbox"/> Permanent resident	Complete passport and visa details section below	
<input type="checkbox"/> Student visa holder	Date of arrival in Australia ____/____/____	Date enrolment approved to: ____/____/____
	EQI receipt number:	
<input type="checkbox"/> Temporary visa holder	Complete passport and visa details section below	
<input type="checkbox"/> Other, please specify _____	Temporary visa holders must obtain an 'Approval to enrol in a state school' from EQI	

Passport and visa details (to be completed for a prospective student who is NOT an Australian citizen).

NOTE: A permanent resident will have a passport with a permanent residency visa inside worded 'Holder(s) permitted to remain in Australia indefinitely'.

For prospective students arriving in Australia as refugee or humanitarian entrants, either PLO 56 Immigration issued card or 'Document to travel to Australia' with 'stay indefinite' recorded must be sighted by the school.

Passport number		Passport expiry date	____/____/____
Visa number		Visa expiry date (if applicable)	____/____/____
Visa sub class			

EMERGENCY CONTACT DETAILS (Other emergency contact details if parents/carers listed previously are not emergency contacts or cannot be contacted)*

	Emergency contact	Emergency contact
Name		
Relationship (e.g. aunt)		
1 st phone contact number*	Work/home/mobile	Work/home/mobile
2 nd phone contact number*	Work/home/mobile	Work/home/mobile
3 rd phone contact number*	Work/home/mobile	Work/home/mobile

PROSPECTIVE STUDENT MEDICAL INFORMATION (including allergies)*Privacy Statement

The Department of Education and Training (DET) is collecting this medical information in order to address the medical needs of students during school hours as well as during school excursions, school camps, sports and other school activities. DET will not use this information to make a decision about a prospective student's eligibility for enrolment. The information will only be used by authorised employees of the department and DET will only record, use and disclose the medical information in accordance with the confidentiality provisions at Section 426 of the Education (General Provisions) Act 2006.

It is essential that the school is advised before the prospective student's first day of attendance if the prospective student has any medical conditions. The school administration staff must also be informed of any new medical conditions or a change to medical conditions as soon as they are known.

Should the prospective student need to take medication during school hours, an Individual Health Plan, including Emergency Health Plan if relevant, or Authority to Administer Medication Form will need to be completed each year and retained at the office.

No known medical conditions	<input type="checkbox"/>		
Medical condition (including allergies/sensitivities), symptoms and management (please refer to the list of Medical Condition categories provided)			
Medical condition (including allergies/sensitivities), symptoms and management (please refer to the list of Medical Condition categories provided)			
Medical condition (including allergies/sensitivities), symptoms and management (please refer to the list of Medical Condition categories provided)			
Does the prospective student require any medical aids or devices (such as glasses, contact lenses, prosthetics or orthotics)? This is for the purpose of informing planning for school activities such as sport and school excursions.	<input type="checkbox"/> No <input type="checkbox"/> Yes, please specify		
Name of prospective student's medical practitioner (optional)		Contact number of medical practitioner	
I authorise school staff to contact the prospective student's medical practitioner for the purposes of seeking advice in cases where an immediate but non-life threatening response is required (for instance, when the prospective student may be on an excursion or sporting event)? (answer only if medical practitioner details have been provided above)			<input type="checkbox"/> Yes <input type="checkbox"/> No
Medicare card number (optional)		Position Number	
Cardholder name (if not in name of prospective student)			
Private health insurance company name (if covered) (optional)		Private health insurance membership number (leave blank if company name is not provided)	

COURT ORDERS***Out-of-Home Care Arrangements***

Under the *Child Protection Act 1999*, when a Child Protection Order is approved by the Children's Court, the child is placed in out-of-home care (OOHC). Out-of-home care includes short or long term placement with an approved kinship or foster carer; in a supported independent living arrangement; in a safe house; and in residential care.

Is the prospective student identified as residing in out-of-home care?

☐ Yes ☐ No

If yes, what are the dates of the court order? Please provide a copy of the court order and/or the Authority to Care.

Commencement date

____/____/____

End date

____/____/____

Contact details of the Child Safety Officer (if known)

Name

Phone number

Family Court Orders*

Are there any current orders made pursuant to the *Family Law Act 1975* concerning the welfare, safety or parenting arrangements of the prospective student?

☐ Yes ☐ No

If yes, what are the dates of the court order? Please provide a copy of the court order.

Commencement date

____/____/____

End date

____/____/____

Other Court Orders*

Are there any other current court orders, such as a domestic violence order, concerning the welfare, safety or parenting arrangements of the prospective student?

☐ Yes ☐ No

If yes, what are the dates of the court order? Please provide a copy of the court order.

Commencement date

____/____/____

End date

____/____/____

TRAVEL DETAILS

Mode of transport to school

☐ Walk

☐ Car

☐ Bus

☐ Bicycle

☐ Train

☐ Other _____

APPLICATION TO ENROL*

I hereby apply to enrol my child or myself at _____.

I understand that supplying false or incorrect information on this form may lead to the reversal of a decision to approve enrolment. I believe that the information I have supplied on this form is true and correct in every particular, to the best of my knowledge.

	Parent/carer 1	Parent/carer 2	Prospective student
Signature			
Date	____/____/____	____/____/____	____/____/____

Parental occupation groups for use with parent/carers details

Group 1: Senior management in large business organisation, government administration and defence, and qualified professionals

Senior executive/manager/department head in industry, commerce, media or other large organisation.

Public service manager [section head or above], regional director, health/education/police/fire services administrator

Other administrator [school principal, faculty head/dean, library/museum/gallery director, research facility director]

Defence Forces commissioned officer

Professionals generally have degrees or higher qualifications and experience in applying this knowledge to design, develop or operate complex systems; identify, treat and advise on problems; and teach others

Health, education, law, social welfare, engineering, science, computing professional

Business [management consultant, business analyst, accountant, auditor, policy analyst, actuary, valuer]

Air/sea transport [aircraft/ship's captain/officer/pilot, flight officer, flying instructor, air traffic controller].

Group 2: Other business managers, arts/media/sportspeople and associate professionals

Owner/manager of farm, construction, import/export, wholesale, manufacturing, transport, real estate business

Specialist manager [finance/engineering/production/personnel/industrial relations/sales/marketing]

Financial services manager [bank branch manager, finance/investment/insurance broker, credit/loans officer]

Retail sales/services manager [shop, petrol station, restaurant, club, hotel/motel, cinema, theatre, agency]

Arts/media/sports [musician, actor, dancer, painter, potter, sculptor, journalist, author, media presenter, photographer, designer, illustrator, proof-reader, sports person, coach, trainer, sports official]

Associate professionals generally have diploma/technical qualifications and support managers and professionals

Health, education, law, social welfare, engineering, science, computing technician/associate professional

Business/administration [recruitment/employment/industrial relations/training officer, marketing/advertising specialist, market research analyst, technical sales representative, retail buyer, office/project manager]

Defence Forces senior Non-Commissioned Officer.

Group 3: Tradespeople, clerks and skilled office, sales and service staff

Tradespeople generally have completed a four year trade certificate, usually by apprenticeship. All tradespeople are included in this group

Clerks [bookkeeper, bank/PO clerk, statistical/actuarial clerk, accounting/claims/audit clerk, payroll clerk, recording/registry/filing clerk, betting clerk, stores/inventory clerk, purchasing/order clerk, freight/transport/shipping clerk, bond clerk, customs agent, customer services clerk, admissions clerk]

Skilled office, sales and service staff:

Office [secretary, personal assistant, desktop publishing operator, switchboard operator]

Sales [company sales representative, auctioneer, insurance agent/assessor/loss adjuster, market researcher]

Service [aged/disabled/refugee/childcare worker, nanny, meter reader, parking inspector, postal worker, courier, travel agent, tour guide, flight attendant, fitness instructor, casino dealer/supervisor].

Group 4: Machine operators, hospitality staff, assistants, labourers and related workers

Drivers, mobile plant, production/processing machinery and other machinery operators

Hospitality staff [hotel service supervisor, receptionist, waiter, bar attendant, kitchen hand, porter, housekeeper]

Office assistants, sales assistants and other assistants:

Office [typist, word processing/data entry/business machine operator, receptionist, office assistant]

Sales [sales assistant, motor vehicle/caravan/parts salesperson, checkout operator, cashier, bus/train conductor, ticket seller, service station attendant, car rental desk staff, street vendor, telemarketer, shelf stacker]

Assistant/aide [trades' assistant, school/teacher aide, dental assistant, veterinary nurse, nursing assistant, museum/gallery attendant, usher, home helper, salon assistant, animal attendant]

Labourers and related workers

Defence Forces ranks below senior NCO not included above

Agriculture, horticulture, forestry, fishing, mining worker [farm overseer, shearer, wool/hide classer, farmhand, horse trainer, nurseryman, greenkeeper, gardener, tree surgeon, forestry/logging worker, miner, seafarer/fishing hand]

Other worker [labourer, factory hand, storeman, guard, cleaner, caretaker, laundry worker, trolley collector, car park attendant, crossing supervisor].

Group 8: Have not been in paid work in the last 12 months

State Schools Standardised Medical Condition Category List

Acquired brain injury
Allergies/Sensitivities
Anaphylaxis
Airway/lung/breathing - Oxygen required (continuously/periodically)
Airway/lung/breathing - Suctioning
Airway/lung/breathing - Tracheostomy
Airway/lung/breathing - Other
Artificial feeding - Gastrostomy device (tube or button)
Artificial feeding - Nasogastric tube
Artificial feeding - Jejunostomy tube
Artificial feeding - Other
Asthma
Asthma – student self-administers medication
Attention-deficit /Hyperactivity disorder (ADHD)
Autism Spectrum Disorder (ASD)
Bladder and bowel - Urinary wetting, incontinence
Bladder and bowel - Faecal soiling, constipation, incontinence
Bladder and bowel - Catheterisation (continuous, clean intermittent)
Bladder and bowel - Stoma site, urostomy, Mitrofanoff, MACE, Chair
Bladder and bowel - Other
Blood disorders - Haemophilia
Blood disorders - Thalassaemia
Blood disorders - Other
Cancer/oncology
Coeliac disease
Cystic Fibrosis
Diabetes - type one
Diabetes - type two
Ear/hearing disorders - Otitis Media (middle ear infection)
Ear/hearing disorders - Hearing loss
Ear/hearing disorders - Other
Epilepsy - Seizure
Eye/vision disorders
Endocrine disorder - Adrenal hypoplasia, pituitary, thyroid
Heart/cardiac conditions - Heart valve disorders
Heart/cardiac conditions - Heart genetic malformations
Heart/cardiac conditions - other
Mental Health - Depression
Mental Health - Anxiety
Mental Health - Oppositional defiant disorder
Mental Health - Other
Muscle/bone/musculoskeletal disorders - spasticity (Baclofen Pump)
Muscle/bone/musculoskeletal disorders - Other
Skin Disorders - eczema
Skin Disorders - psoriasis
Swallowing/dysphagia - requiring modified foods
Swallowing/dysphagia - requiring artificial feeding
Transfer & positioning difficulties
Travel/motion sickness
Other

Application to enrol in a Queensland State School

This sheet contains information on how to complete the Application for Student Enrolment Form (SEF-1 Version 7).

Entitlement to enrolment

Under the *Education (General Provisions) Act 2006 (Qld)* a state school must enrol an applicant if they are entitled to enrolment. While not exhaustive, a list of matters which may affect an applicant's entitlement to enrolment are included on the front cover of the enrolment form.

Questions which must be answered*

The Application for Student Enrolment Form contains a number of questions marked with an (*) which must be answered. These include – Prospective student demographic details, Prospective student address details, Family details, Religion – Religious Instruction, Country of birth, Emergency contact details, Prospective student medical information, Court orders and the Application to enrol. These questions and consent are considered necessary to ensure the school can undertake its administrative and care responsibilities.

Sections of the form not marked (*) are optional. However, failure to complete these sections may result in the school not being eligible for important Federal and State Government funding.

Parent's occupation and education

All parents across Australia, no matter which school their child attends, are being asked to provide information about family background (answering this question is optional). The main purpose of collecting this information is to promote an education system which is fair for all Australian students regardless of their background.

Sighting of birth certificate

Schools are required to sight a prospective student's birth certificate. An alternative to a birth certificate will be considered where it is not possible to obtain a birth certificate (e.g. person born in a country without a birth registration system – passport or visa documents will suffice). Prospective mature age students that provide appropriate photographic proof of identity do not need to present a birth certificate.

Court Orders

Any court orders concerning the prospective student's welfare, safety or parenting arrangements should be provided to the school, and the school should also be provided with any new or updated orders.

Name on enrolment form

A prospective student should be enrolled under their legal name as per their birth certificate. There is provision to also record a preferred family and/or given name. The preferred name will be used on internal school documents such as class rolls. The legal name will appear on semester reports unless there is a specific request to use the preferred name only. This request can come from parents/carers or the student (if the student is independent/mature age).

Evidence of Prospective Student's Immigration Status

This section is required to be completed when a prospective student is not an Australian citizen and information is required to be recorded about their passport and visa.

Medical information and emergency contacts

A prospective student's medical condition, symptoms, management and medication/s must be documented. Medical conditions may include (but are not limited to) seizures/epilepsy, fainting, diabetes, asthma, heart problems, anaphylaxis and allergies (such as food or insect stings). Parents must indicate if they are an emergency contact. Three additional emergency contacts are also required.

Religion – Religious Instruction

Applicants are asked if they would like the prospective student to participate in religious instruction. From Year 1, the prospective student may participate in religious instruction if it is available.

If you tick 'No' or if the nominated religion is not represented within the school's religious instruction program, the prospective student will receive other instruction in a separate location during the period arranged for religious instruction.

Parents/carers may change these arrangements at any time by notifying the principal in writing.

Office use

This section is to be completed by the school and will assist in documenting specific details in relation to enrolment, including confirmation of the sighting of documentary evidence such as a prospective student's birth certificate, passport or visa and prospective student's mature age status.



TULLY STATE HIGH SCHOOL

GENERAL INFORMATION

SPORTING HOUSES

At Tully State High School we pride ourselves in our strong team spirit nurtured through our sporting houses. Our sporting houses (Kirrama, Mackay, Tyson and Walter Hill) facilitate our school sporting competitions.

To help us determine what sporting house to allocate your child to, please provide the following information:

Does the student have brother/sisters at Tully SHS? YES ☐ NO ☐

What are their names and what sporting house are they in?

.....
.....

Have any other immediate family members attended Tully SHS?
YES ☐ NO ☐

What were their names and what sporting house were they in?

.....
.....

HAS YOUR CHILD EVER BEEN VERIFIED AS A STUDENT WITH A DISABILITY?

☐ YES ☐ NO

DOES YOUR CHILD NEED ESL (ENGLISH AS A SECOND LANGUAGE) SUPPORT?

☐ YES ☐ NO

A world of possibilities for everyone

59337 Bruce Highway, Tully, Qld, 4854 P.O. Box 240 Bruce Highway, Tully, Qld, 4854 Phone: (07)4068 4555

Email: info@tullyshs.eq.edu.au Web: www.tullyshs.eq.edu.au



TULLY STATE HIGH SCHOOL

INTERNET/EMAIL/NETWORK CONTRACT

Access to the Internet, Email and Network is a privilege not a right. This contract outlines the guidelines for acceptable use and you are therefore accountable for misuse of facilities.

Any use deemed unacceptable as outlined in this contract will result in immediate loss of Internet and Email privileges while the extent of the infringement is examined and an appropriate response is determined.

All School web traffic (including use of Email accounts) is logged and can be examined.

I hereby agree that while using the Internet, Email and personal mobile devices I will NOT:

1. use a personal mobile device in class without permission from the teacher
2. attempt to retrieve, view or disseminate (give out) any obscene, offensive, pornographic or illegal material
3. threaten or abuse another user
4. send offensive, racist or sexist messages
5. use a mobile device to harass or bully others
6. send anonymous or falsely addressed Email
7. bring Tully State High School into disrepute in any way whatsoever
8. allow anyone else to use my account or give my password to anyone else
9. use another student's account or tamper with another student's account in any way
10. use my account for business purposes or for financial gain
11. use my account for political purposes
12. change the computer facilities or system, or move any equipment
13. use Email without permission in class time
14. use my Email account for purposes other than sending or receiving class work from a home address or sending class work to a teacher.
15. copy, alter or delete any software from the network
16. download software from the Internet

I also agree that I WILL:

1. use the School Internet and Email solely for educational purposes
2. obtain permission before photographing or recording any individual
3. use only the email facility provided by Education Queensland
4. observe any copyright laws, including those that relate to computer software
5. respect the right and privacy of other users
6. report any obscene or offensive material that I encounter.

I have read the details of the contract and agree to abide by the rules as outlined above.

Student's signature

Parent's signature

Date

Parent's name

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TULLY STATE HIGH SCHOOL

Dear Parent/Carer

The Health and Physical Education curriculum at Tully State High School involves a wide variety of sports and activities. During your child's enrolment they may be required to travel outside of school grounds during HPE lessons to participate in these activities. Details of this travel are outlined below.

Travel during HPE subject area lessons

- Where required, classes may travel by bus to facilities off school grounds during HPE lessons.
- Classes will travel in the Tully State High School bus, driven by a staff member with the relevant driving qualification.
- Subjects within the HPE Department include: Health and Physical Education, Physical Education, Sport and Recreation and Certificate II in Sport and Recreation.
- Parents will be informed of units/ activities that require travel by email from the relevant teacher.
- There is no cost to students for local bus travel for curriculum activities.
- There is an inherent risk of injury while travelling on roads and by bus.

If you consent for your child travelling as outlined above, please complete this consent and medical form and return to the school office as soon as possible. This consent form will apply for the remainder of your child's enrolment at Tully State High School. If your child's medical and emergency contact details change, please update these immediately through the school office.

For further information about the activities and risk management processes, please contact Leith Paton on (07) 4068 4555 or email lpato9@eq.edu.au.

Yours sincerely

Richard Graham
Principal

Leith Paton
HOD – Health Sciences

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Activity consent form – Travel during HPE subject area lessons

Privacy notice

The Department of Education is collecting the personal information requested in this form in order to:

- obtain lawful consent for your child to participate in the activity;
- help coordinate the activity;
- respond to any injury or medical condition that may arise during, or as a result of the activity; and
- update school records where necessary.

The information will only be accessed by authorised school staff and will be dealt with in accordance with the confidentiality requirements of, as applicable, s.426 of the Education (General Provisions) Act 2006 (Qld), the Information Privacy Act 2009 (Qld), and/or the Privacy Act 1988 (Cwlth).

The information will not be disclosed to any other person or agency unless the disclosure is authorised or required by law, or you have given the department permission for the information to be disclosed.

Activity risks and insurance

Please note that the Department of Education does not have personal accident insurance cover for children/students. If your child is injured as a result of an accident or incident while participating in the activity, all costs associated with the injury, including medical costs are the responsibility of the parent/carer. Some incidental medical costs may be covered by Medicare. If you have private health insurance, some costs may also be covered by your provider. Any other costs must be covered by parents/carers. It is up to all parents/carers to decide what types and what level of private insurance they wish to arrange to cover their child. Please take this into consideration in deciding whether or not to allow your child to participate in this activity.

Consent

By signing this form I agree that (please tick activities that apply):

- I have read all of the information contained in this form in relation to the activity and I am aware that the department does not have personal accident insurance cover for students/children.
- I give consent for my child, _____ <insert child's full name> born _____ <insert date of birth>, **to travel by bus to facilities off school grounds during lessons for subjects within the HPE subject area. I give this consent for the duration of their enrolment at Tully State High School.**
- I understand details of activities occurring off school grounds and requiring travel will be communicated via email. I understand it is my responsibility to provide a valid email address to the school and notify the school of any changes.
- I understand it is my right to withdraw this consent at any time during my child's enrolment at Tully State High School.
- In the event of an accident or illness, school staff may obtain or administer any medical assistance or treatment my child may reasonably require, including contacting my child's doctor.
- I accept liability for all reasonable costs incurred by the department in obtaining such medical assistance or treatment (including any transportation costs) and undertake to reimburse the department the full amount of those costs.
- I have provided the school all relevant details of my child's medical or physical needs on registration /enrolment and will update this information if changes occur.

Parent/Carer's name: _____ (Please print)

Parent/Carer signature: _____ Date: ____/____/____





TULLY STATE HIGH SCHOOL

Dear Parents

The following five pages of our enrolment package deal with the departmental document **State School Consent Form**. This form asks parents to provide consent for the school to use their child's copyright material, image, recording, name or personal information. It is **not compulsory for parents to provide this consent**, however, parents should be aware that **only students whose parents have provided consent can appear in our various publications**, school website, Face Book page, promotional videos etc.

Parents have the choice of giving consent with restrictions. Restrictions can be applied regarding how a student's name will appear (Section **1. Particulars**) or when and where a student may appear (Section **3. Limitations of Consent**).

Parents are advised that while such limitations to consent can be nominated, due to the time limitations involved, Tully State High School's small and dedicated office staff responsible for marketing and promotions may choose to err on the side of caution and only publish the details of students where full consent has been provided.

To complete the form follow these steps:

1. Choose name (Section **1. Particulars**)
2. Only if necessary, stipulate limitations (Section **3. Limitations of Consent**)
3. Complete parent details, sign and date (Section **4. Details**).

Kind Regards

Richard Graham
Principal

A world of possibilities for everyone



August 2020

Introduction to the State School Consent Form (attached) for Tully State High School

This letter is to inform you about how we will use your child's personal information and student materials. It outlines:

- what information we record
- how we will use student materials created during your child's enrolment.

Examples of personal information which may be used and disclosed (subject to consent) include part of a person's name, image/photograph, voice/video recording or year level.

Your child's student materials:

- are created by your child whether as an individual or part of a team
- may identify each person who contributed to the creation
- may represent Indigenous knowledge or culture.

Purpose of the consent

It is the school's usual practice to take photographs or record images of students and occasionally to publish limited personal information and student materials for the purpose of celebrating student achievement and promoting the school and more broadly celebrating Queensland education.

To achieve this, the school may use newsletters, its website, traditional media, social media or other new media as listed in the 'Media Sources' section below.

The State School Consent Form may, at your discretion, provide consent for personal information and a licence for the student materials to be published online or in other public forums. It also allows your child's personal information and student materials to be presented in part or alongside other students' achievements.

The school needs to receive consent in writing before it uses or discloses your child's personal information or student materials in a public forum. The attached form is a record of the consent provided.

It should be noted that in some instances the school may be required by the *Education (General Provisions) Act 2006* (Qld) or by law to record, use or disclose the student's personal information or materials without consent (e.g. assessment of student materials does not require further consent).

Voluntary

There will not be any negative repercussions for not completing the State School Consent Form or for giving limited consent. All students will continue to receive their education regardless of whether consent is given or not.

Consent may be limited or withdrawn

Consent may be limited or withdrawn at any time by you.

If you wish to limit or withdraw consent please notify the school in writing (by email or letter). The school will confirm the receipt of your request via email if you provide an email address.

If in doubt, the school may treat a notice to limit consent as a comprehensive withdrawal of consent until the limit is clarified to the school's satisfaction.

Due to the nature of the internet and social media (which distributes and copies information), it may not be possible for all copies of information (including images of student materials) once published by consent, to be deleted or restricted from use.

The school may take down content that is under its direct control, however, published information and materials cannot be deleted and the school is under no obligation to communicate changes to consent with other entities/ third parties.

Media sources used

Following is a list of online and social media websites and traditional media sources where the school may publish your child's personal information or student materials subject to your consent.

- School website: tullyshs.eq.edu.au
- Facebook: www.facebook.com/TullySHS
- YouTube: N/A
- Instagram: @tullyshs
- Twitter: N/A
- Other: N/A
- Local newspaper
- School newsletter
- Traditional and online media, printed materials, digital platforms' promotional materials, presentations and displays.

The State School Consent Form does not extend to P&C run social media accounts or activities, or external organisations.

Duration

The consent applies for the period of enrolment or another period as stated in the State School Consent Form, or until you decide to limit or withdraw your consent.

During the school year there may be circumstances where the school or Department of Education may seek additional consent.

Who to contact

To return a consent, express a limited consent or withdraw consent please contact Tully State High School on 4068 4555.

The School should be contacted if you have any questions regarding consent.

State School Consent Form

1 IDENTIFY THE PERSON TO WHOM THE CONSENT RELATES

- Parent/carer to complete
- Mature/independent students may complete on their own behalf (if under 18 a witness is required).

(a) Full name of individual:

(b) Date of birth:

(c) Name of school:

(d) Name to be used in association with the person's personal information and materials* (please select):

☐ Full Name ☐ First Name ☐ No Name ☐ Other Name

**Please note, if no selection is made, only the Individual's first name will be used by the school. However, the school may choose not to use a student's name at its discretion.*

2 PERSONAL INFORMATION AND MATERIALS COVERED BY THIS CONSENT FORM

(a) **Personal information** that may identify the person in section 1:

- ▶ Name (as indicated in section 1) ▶ Image/photograph ▶ School name
- ▶ Recording (voices and/or video) ▶ Year level

(b) **Materials** created by the person in section 1:

- ▶ Sound recording ▶ Artistic work ▶ Written work ▶ Video or image
- ▶ Software ▶ Music score ▶ Dramatic work

3 APPROVED PURPOSE

If consent is given in section 6 of the form:

- The personal information and materials (as detailed in section 2) may be recorded, used and/or disclosed (published) by the school, the Department of Education (DoE) and the Queensland Government for the following purposes:
 - Any activities engaged in during the ordinary course of the provision of education (including assessment), or other purposes associated with the operation and management of the school or DoE including to publicly celebrate success, advertising, public relations, marketing, promotional materials, presentations, competitions and displays.
 - Promoting the success of the person in section 1, including their academic, sporting or cultural achievements.
 - Any other activities identified in section 4(b) below.
- The personal information and materials (as detailed in section 2) may be disclosed (published) for the above purposes in the following:
 - the school's newsletter and/or website;
 - social media accounts, other internet sites, traditional media and other sources identified in the 'Media Sources' section of the explanatory letter (attached);
 - year books/annuals;
 - promotional/advertising materials; and
 - presentations and displays.

4 TIMEFRAME FOR CONSENT

School representative to complete.

(a) Timeframe of consent: duration of enrolment.

(b) Further identified activities not listed in the form and letter for the above timeframe: NIL

5 LIMITATION OF CONSENT

The Individual and/or parent wishes to limit consent in the following way:

6 CONSENT AND AGREEMENT

► **CONSENTER – I am (tick the applicable box):**

- ☐ parent/carers of the identified person in section 1
☐ the identified person in section 1 (if a mature/independent student or employee including volunteers)
☐ recognised representative for the Indigenous knowledge or culture expressed by the materials

I have read the explanatory letter, or it has been read to me. I have had the opportunity to ask questions about it and any questions that I have asked have been answered to my satisfaction. By signing below, I consent to the school recording, using and/or disclosing (publishing) the personal information and materials identified in section 2 for the purposes detailed in section 3.

By signing below, I also agree that this State School Consent form is binding. For the benefit of having the materials (detailed in section 2) promoted as DoE may determine, I grant a licence for such materials for this purpose. I acknowledge I remain responsible to promptly notify the school of any third party intellectual property incorporated into the licensed materials. I accept that attribution of the identified person in section 1 as an author or performer of the licensed materials may not occur. I accept that the materials licensed may be blended with other materials and the licensed materials may not be reproduced in their entirety.

Print name of student

Print name of consenter.....

Signature or mark of consenter.....

Date

Signature or mark of student (if applicable).....

Date

SPECIAL CIRCUMSTANCES

If the form is required to be read out (whether in English or in an alternative language or dialect) to a parent/carers or Individual student; or when the consenter is an independent student and under 18 the section below must be completed.

► **WITNESS – for consent from an independent student or where the explanatory letter and State School Consent Form were read**

I have witnessed the signature of an independent student, or the accurate reading of the explanatory letter and the State School Consent Form was completed in accordance with the instruction of the potential consenter. The individual has had the opportunity to ask questions. I confirm that the individual has given consent freely and I understand the person understood the implications.

Print name of witness

Signature of witness

Date

► **Statement by the person taking consent – when it is read**

I have accurately read out the explanatory letter and State School Consent Form to the potential consenter, and to the best of my ability made sure that the person understands that the following will be done:

1. the identified materials will be used in accordance with the State School Consent Form
2. reference to the identified person will be in the manner consented
3. in accordance with procedures DoE will cease using the identified materials from the date DoE receives a written withdrawal of consent.

I confirm that the person was given an opportunity to ask questions about the explanatory letter and State School Consent Form, and all the questions asked by the consenter have been answered correctly and to the best of my ability. I confirm that the individual has not been coerced into giving consent, and the consent has been given freely and voluntarily.

A copy of the explanatory letter has been provided to the consenter.

Print name and role of person taking the consent

Signature of person taking the consent

Date

Privacy Notice

The Department of Education (DoE) is collecting your personal information on this form in order to obtain consent for the use and disclosure of the student's personal information. The information will be used and disclosed by authorised school employees for the purposes outlined on the form. Student personal information collected on this form may also be used or disclosed to third parties where authorised or required by law. This information will be stored securely. If you wish to access or correct any of the personal student information on this form or discuss how it has been dealt with, please contact your student's school in the first instance.



TULLY STATE HIGH SCHOOL

CHAPLAINCY AND STUDENT WELFARE WORKER SERVICES CONSENT **FORM**

Parent name/s	
Student name (in full)	
Student year level	
Year	

This school community provides a chaplaincy service which is endorsed by the school's Parents and Citizens' Association and is made available on a voluntary basis to all students. Information about the service is available on the school's website and through newsletters.

School Chaplaincy provides social, emotional and spiritual support to the school community. Chaplains do not provide counselling, evangelise or proselytise, advocate for or denigrate a particular worldview or faith. Our chaplain runs a breakfast club program and is present during the school day and at school events. She coordinates Religious Education for the school but does not participate in running this program. A separate permission form is required for your student to participate in activities with a spiritual or religious nature.

Your student can access the chaplain and can meet with them individually on a regular or ongoing basis if they desire. For this to occur, written informed consent is required. The focus of these meetings will be determined by the student's need, however In order to ensure coordinated case management of student support, each referral that a chaplain or student welfare worker makes to an external agency requires the explicit approval of the school's principal, deputy principal or guidance officer.

Consent provided on this form will be considered valid for the duration of the chaplain involvement in supporting the student, unless this period is more than one (1) school year, in which case consent will be requested at the start of the following school year. Information on this form will be stored securely.

If you would like to discuss this matter, please contact me on 07 40684555.

Yours sincerely
Richard Graham

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Please indicate whether you consent to your student having ongoing individual meetings either with or without spiritual support:

Social, Emotional and Spiritual Support

I _____ **consent / do not consent** for my
child _____ to meet with the chaplain.

OR

Social and Emotional

I _____ **consent / do not consent** for my
child _____ to meet with the chaplain.

Once a term **Religion Education** is offered by the Ministers of Religion from our local community who discuss current social and emotional issues that students face within a spiritual context. Do you consent for your child to participate?

Yes ☐ No ☐

Parent's/Student Signature: _____ Date: _____

Privacy statement

The Department of Education and Training is collecting student's personal information in order to determine student participation in chaplaincy and student welfare worker services at the school.

The department collects, uses and discloses student's personal information in accordance with the confidentiality provision --s.426 of the Education (General Provisions) Act 2006(Qld)

<http://www.legislation.qld.gov.au/LEGISLTN/CURRENT/E/EducGenPrA06.pdf>.

The department and the chaplain/student welfare worker will only use and disclose the student's personal information in accordance with this provision.

The Information Privacy Act 2009 (Qld) <https://www.legislation.qld.gov.au/LEGISLTN/CURRENT/I/InfoPrivA09.pdf> applies to the department's collection, use and disclosure of the personal information of persons other than students.



TULLY STATE HIGH SCHOOL

FEES ABLE TO BE PAID NOW

Tully State High School like all other schools in the state operate a Student Resource Scheme to assist in funding curriculum resources. We offer a rich and diverse range of curriculum offerings each requiring resources not provided through general funding.

Participating in this scheme results in major financial savings for parents. Non participants requires parents to supply text books and consumables separately for each child. I highly recommend participating in the Student Resource Scheme.

Our resource fee for students in 2021 will be \$220 for Year 7 and 8 students and \$240 for Year's 9 to 12. The fees are determined at the end of each year and approved by the school P & C.

There are various methods of paying these fees including using Centrelink and a payment plan. Although the 2021 school year has not yet commenced you are now able to pay these fees prior to the start of the year when there are often a range of other financial commitments to families.

Method of Payment

1. Direct Debit – arrangements are made by you with your bank for transfers to the school account. Bank: Commonwealth Bank; BSB: 064818; Account No. 000 900 20; Account Name: Tully State High School Grant A/C; Reference: Student Name
2. Payment of fees through Centrelink payments. Please contact the school office
OR
3. In person at the front office during normal school hours

Could you please sign the attached Student Resource Scheme in preparation for 2021.

Yours faithfully

Richard Graham
PRINCIPAL

A world of possibilities for everyone

For Secondary School Curriculum**Participation**

The Student Resource Scheme (SRS) provides parents with a convenient and cost-effective way to access educational resources their children need for school. These resources supplement the school's resources and enhance students' learning experience at school.

The School has developed a SRS for years 7 - 12. The annual payment for years 7 & 8 is \$220 and \$240 for years 9 - 12. For more information regarding the SRS please see tullyshs.eq.edu.au

Please indicate your intention to participate or not by selecting "yes" or "no" and completing the information in the relevant box below:

☐ Yes

I wish to participate in the above-named Student Resource Scheme for the duration of my child's enrolment at the school. I have read and understand the Terms and Conditions (see reverse) and agree to abide by them and to pay the annual participation fee. I understand that the school will publish information about the SRS costs and inclusions each year. I understand that I can opt out of SRS participation in any year by completing a new Participation Agreement Form before the invoice due date.

I wish to make payment each year by:

- ☐ A single payment for the full year's fee
- ☐ Term instalments (paid over the first 3 terms)
- ☐ An instalment plan as negotiated with the school (e.g. via direct debit, centrepay or other payment method)

(Please contact the school office to arrange)

- ☐ I am experiencing financial hardship and wish to meet with the school to discuss my options (see clauses 10-14 overleaf)

☐ No

I do not wish to participate in the above-named Student Resource Scheme. I have read and understand the Terms and Conditions (see reverse).

I understand I must provide my child with all items that would otherwise be provided to my child by the SRS as detailed on the information provided by the school.

I understand that if my child is eligible for the Textbook and Resource Allowance (TRA) the school will contact me. For more details regarding the TRA and eligibility criteria enter "Textbook and Resource Allowance" into the search tool on the Department's Policy and Procedure Register at <http://ppr.det.qld.gov.au>

I understand that I can choose to join the SRS in future years by completing a new Participation Agreement Form.

Student Details

I agree to the above made selection, until such point as I inform the school otherwise

Student name: _____

Year level: _____

Parent name : _____

Parent signature: _____

Date: _____

School use only:

Negotiated instalments: _____ Approved by: _____

Terms and Conditions of the Student Resource Scheme

Privacy Statement

The Department of Education collects this information in accordance with section 51 of the *Education (General Provisions) Act 2006* ("the Act") in order to administer the Student Resource Scheme (SRS). The information will only be accessed by school employees administering the SRS. However, if required, some of this information may be shared with departmental employees for the purpose of debt recovery.

Definitions

1. Reference to a "parent" is in accordance with the definition in the Act and refers equally to an independent student.

The Student Resource Scheme (SRS)

2. The cost of providing instruction, administration and facilities for the education of students enrolled at state schools is met by the State.
3. The school is not responsible for providing textbooks, in-class consumables and personal resources for students.
4. The SRS enables parents to access certain resources, as detailed by the school, for an annual fee.
5. Participation in the SRS is optional: parents are under no obligation to participate.

Textbook and Resource Allowance (TRA)

6. The State provides the TRA annually to parents of eligible secondary students to assist with the costs of education.
7. The TRA is paid to the school based on enrolment data and will reduce the cost of participating in the SRS.
8. Parents who choose NOT to participate in the SRS and whose children are eligible for the TRA have the option to receive the TRA as a credit to their child's school account or directly from the school.

Parents and Citizens' (P&C) Association support of the SRS

9. All parents are invited to participate in the annual meeting of the P&C Association at which the income and expenditure report is presented and the proposed SRS inclusions and fees are tabled for approval.

Parents experiencing financial hardship

10. Principals may vary payment options and/or waive all or part of the participation fee for parents experiencing financial hardship.
11. Parents experiencing financial hardship who wish to participate in the SRS should contact the Principal to discuss options.
12. The onus of proof of financial hardship is on the parent.
13. The school may require annual proof of continuing financial hardship.
14. All discussions will be held in the strictest confidence.

Parents participating in the SRS

15. Parents indicate whether or not they wish to participate in the SRS by completing this Participation Agreement Form.
16. [An] invoice/s for the amount of the annual participation fee will be issued to the parent providing consent to participate in the SRS.
17. This agreement is for the duration of the student's enrolment at the school, unless a new Participation Agreement Form is completed.
18. Parents must notify the school before the invoice due date if they intend to cease their participation in the SRS in any year.
19. Where a parent chooses to participate, they are agreeing to pay the annual participation fee, in accordance with the payment frequency option selected on the form. There is no provision for part- participation.
20. All SRS resources provided for the student's temporary use remain the property of the school and must be returned when requested by the school or if the student leaves the school.
21. Parents are responsible for ensuring that any SRS resources provided for the student's temporary use are kept in useable condition. Where an issued item is lost, not returned, or negligently damaged, parents will be responsible for payment to the school of the value of the item or its repair.
22. Parents must inform the school if items on the list of resources are not received.
23. Non-payment of the participation fee by designated payment date(s) may result in debt recovery action in accordance with the Department's [Debt Management procedure](#). In such cases, the Principal may:

- withdraw the student's participation in the SRS

- require the return of items provided by the SRS
- withhold the provision of any further items under the SRS
- refuse participation in the SRS where participation fees are overdue from the previous year(s), and/or
- exclude the student from optional, non-curricular activities and/or
- initiate debt recovery action.

Parents NOT participating in the SRS

24. Parents indicate whether or not they wish to participate in the SRS by completing this Participation Agreement Form.
25. This agreement is for the duration of the student's enrolment at the school, unless a new Participation Agreement Form is completed.
26. Where a parent has previously indicated that they will participate in the SRS, but wishes not to participate in any year(s), the parent must notify the school prior to the invoice due date of their intention to cease participation.
27. Parents who choose not to participate in the SRS are responsible for providing their child with all items that would otherwise be provided by the SRS. School-produced resources (e.g. Student Diary) will be available for separate purchase from the school for non-participants.

Operating the SRS

28. Schools will provide all parents with a list of resources provided by the SRS to enable parents to assess the cost effectiveness of participation.
29. Schools will also provide non-participating parents with detailed lists of resources to supply for their child.
30. All items included in the SRS must be able to be independently sourced by parents who choose not to participate in the SRS, either from a third party supplier or by purchasing a school-specific resource (such as a diary or workbook) from the school.
31. Schools may distribute information and invoices to parents in the year preceding the SRS but invoices must not be due before the end of the first week of term 1 of the SRS year. All invoices must have a minimum of 30 days for payment.
32. Parents must be given the option annually to choose not participate in the SRS.
33. In return for payment of the participation fee, the SRS will provide participating students with the resources and materials as outlined in the school SRS documents.
34. SRS moneys received are to be expended only on student resources outlined in the school's SRS and must not be expended on other items or used to raise funds for other purposes.
35. As the SRS operates for the benefit of participating parents and is funded primarily from participation fees, the school retains control of the resources and determines the rules around their availability to non-participants.
36. A student entering the school during the school year is entitled to pay a pro-rata fee to participate.
37. Where participation fees have been paid and a student leaves the school during the year, schools must determine if parents will be eligible for a pro-rata refund. This calculation will also take into account any pro-rata allocation of the TRA (if eligible) and any outstanding SRS debts (including any debts from damaged or non-returned items). Where the cost of outstanding debts is higher than the calculated refund, parents will be liable to pay this balance of funds.
38. The replacement cost of any resource will be up to the maximum value (subject to depreciation where appropriate) of the acquisition cost to the school, as detailed on the annual SRS information provided to parents.
39. Schools may initiate debt recovery action in accordance with the debt management procedure where a parent has an outstanding debt



TULLY STATE HIGH SCHOOL

Preparing for QParents

Parents are able to be kept informed about their child through a free school app. The QParents app allows parents to access report cards, timetables, invoices and many more services.

Completing the information below will commence the process to register.

Decide which parent is the preferred **QParents Account Owner (QPAO)** and write their name, email address and mobile phone number below. Note, the **QPAO must be a parent or legal guardian**. Please print these details clearly. You may add multiple students.

Student's name /s

Student's year level/

Name of preferred QPAO (parent).....

QPAO's email address

.

QPAO's mobile phone number

Why are we asking for this information?

If you are invited to be a QPAO and we have your email address, the invitation (which contains your unique invitation code) will be sent to you by email. This will make it easier to start the registration process by simply clicking on a link in the email. If we do not have your email address we will send a letter with the invitation code and instructions for the registration.

Yours sincerely,

Richard Graham
Principal

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TULLY STATE HIGH SCHOOL

ENROLMENT AGREEMENT

This enrolment agreement sets out the responsibilities of the student, parents or carers and the school staff about the education of students enrolled at Tully State High School.

Responsibility of student to:

- attend school regularly, on time, ready to learn and take part in school activities
- act at all times with respect and show tolerance towards other students and staff
- work hard and comply with requests or directions from the teacher and principal
- abide by school rules, meet homework requirements and wear school's uniform
- respect the school environment.

Responsibility of parents to:

- attend open evenings for parents
- let the school know if there are any problems that may affect my child's ability to learn
- inform school of reason for any absence
- treat school staff with respect and tolerance
- support the authority and discipline of the school enabling my child to achieve maturity, self-discipline and self-control
- abide by school's policy regarding access to school grounds before, during and after school hours

Responsibility of school to:

- develop each individual student's talent as fully as possible
- inform parents and carers regularly about how their children are progressing
- inform students, parents and carers about what the teachers aim to teach the students each term
- teach effectively and to set the highest standards in work and behaviour
- take reasonable steps to ensure the safety, happiness and self-confidence of all students
- to be open and welcoming at all reasonable times and offer opportunities for parents and carers to become involved in the school community
- clearly articulate the school's expectations regarding the responsible behaviour plan for students and the school's dress code policy

A world of possibilities for everyone

- ensure that the parent is aware of the school's record-keeping policy including the creation of a transfer note should the student enrol at another school
- set, mark and monitor homework regularly in keeping with the school's homework policy
- contact parents and carers as soon as is possible if the school is concerned about the child's school work, behaviour, attendance or punctuality
- deal with complaints in an open, fair and transparent manner
- consult parents on any major issues affecting students
- treat students and parents with respect and tolerance

Note: The School Responsible Behaviour Plan is available on the school website or from the office

I accept the rules and regulations of the Tully State High School as stated in the school policies that have been provided to me as follows:

- ☐ Uniform Information
- ☐ School Charges and voluntary contributions (An invoice will be sent to you)
- ☐ Student usage of internet, intranet and extranet
- ☐ Chaplaincy/Religious Education
- ☐ State School Consent to use Copyright material, Image, Recording or Name

I acknowledge that information about the school's current programs and services has been explained to me.

Student Signature: Parent/Carer Signature: On behalf of Tully State High

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TULLY STATE HIGH SCHOOL SCHOOL UNIFORM

VISION

A world of possibilities for everyone

WHAT WE VALUE

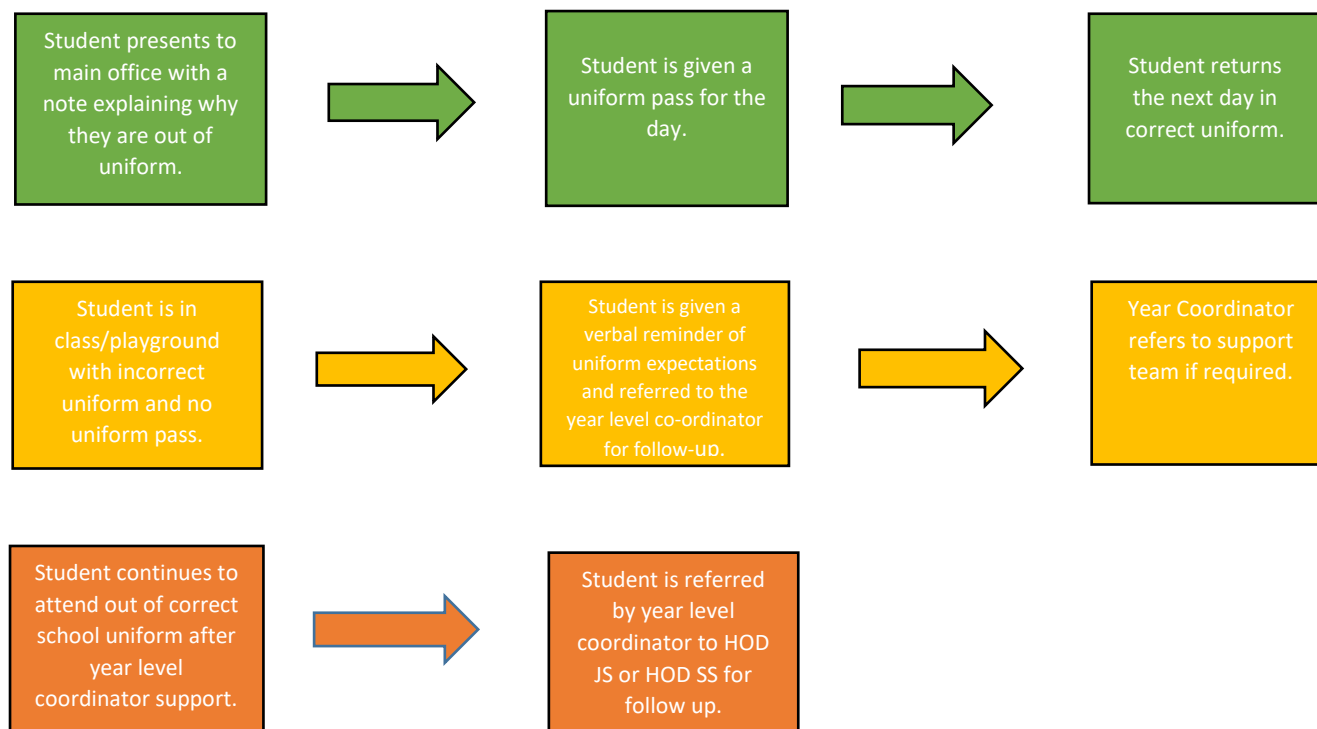
School Community & Success

Girls Uniform Options		Boys Uniform Options	
Blue Polo shirt with school badge (Shirt meets Sun Safe recommendations). Navy blue shorts with white and light blue stripe on right side with embroidered “T” OR The formal uniform*, consisting of navy pleated skirt and blue blouse with a small navy patterned tie.		Blue Polo shirt with school badge (Shirt meets Sun Safe recommendations). Navy blue shorts with white and light blue stripe on right side with embroidered “T”. OR The formal uniform* consisting of navy shorts and blue shirt which may be left out.	
<i>*The formal uniform should be worn for formal occasions, e.g., our school ceremonies (Leadership Induction, ANZAC Day, Speech Night, Sports Dinner, etc.) or whenever students are representing Tully High at a formal engagement. When representing the school, boys will don the school tie and the shirt is worn tucked in.</i>			
Shoes	Lace-up shoes that cover the full length of the upper foot with a sturdy upper. Slip-on shoes and/or open footwear are not permitted to be worn at school as it compromises Workplace Health and Safety guidelines.		
Socks	White or black		
Winter	Navy school jacket with red trim (purchased from uniform shop) or plain royal blue, light blue or navy blue cardigan/jacket/pullover in winter. Plain navy blue or black track pants or pants may be worn in winter. <i>Flannelette shirts (of any description or design), jeans, denim shorts/skirts or bike pants are not part of the school uniform. Leggings, stockings, tights etc. maybe worn in winter but must be covered, i.e. worn beneath a skirt or shorts.</i>		
Sports Uniform	The sports uniform is the same for boys and girls. Coloured Tully SHS Sports Polo shirt with collar: <ul style="list-style-type: none">○ Kirrima – yellow○ Mackay – red○ Tyson – blue○ Walter Hill – green Navy blue shorts with white and light blue stripe on right side with embroidered “T”. Socks and shoes (as above). A hat or cap must be worn for sport and may be purchased from the uniform shop.		
Safety Standards	Safety standards set down under the Workplace Health and Safety Act require that students taking Science, Art, Manual Arts, Home Economics and Agriculture subjects must wear appropriate closed-in footwear; that is, shoes with a sturdy upper. <u>Slip-on shoes and/or open footwear are not acceptable.</u> Other protective clothing is to be worn when required by safety regulations. Safety standards involving hair, jewellery and fingernail polish etc. must be followed. Students who do not or will not meet the safety requirements cannot be admitted to class. For health reasons, SOCKS MUST BE WORN at school AT ALL TIMES.		
Jewellery	Jewellery is restricted to earrings (studs or sleepers only), a signet ring, a watch, one unobtrusive chain necklace and one simple chain bracelet, without charms and no bangles. Permitted jewellery items comply with general safety requirements, however they may have to be removed in certain practical classes. At all times the wearing of any jewellery must in the first instance comply with school safety standards. Written permission to wear jewellery items with special religious significance should be sought through the Principal.		
Make Up	To maintain the high presentation of students, excessive wearing of makeup is not permitted.		
Sun Protection	We encourage students to wear hats or caps when outside during the day. Students are not allowed to participate in sport unless they are wearing a hat/cap. Sunscreen is available free from a staff member.		

Formal Uniform Hire

If students require a formal uniform for official occasions the uniform can be hired from the library for \$10. Student need to pay the \$10 at the office where the student will be provided with a receipt. This receipt will be given to Ms MacDonald in the library where the uniform will be issued. Uniforms must be returned clean to the library the next day.

Out of Uniform Processes





MINIMUM STATIONERY REQUIREMENTS FOR ALL STUDENTS YR'S 7 - 12

All students of Tully State High School are to have the following essential items **at all times:**

ONE WELL STOCKED PENCIL CASE WITH THE FOLLOWING CONTENTS:

- Black biro
- Blue biro
- Red biro
- Ruler (plastic/wood only)
- Eraser
- Pencils (HB & 2B)
- Coloured Pencils (not felt pens)
- Glue Stick
- Sharpener
- Highlighters
- Scissors

- USB (min 4 GB)
- Casio Scientific Calculator can be purchased at Tully SHS
- One exercise book per subject (see below)

Year 7	9 Books
Year 8	9 Books
Year 9	8 Books
Year 10	7 Books
Year 11	7 Books
Year 12	7 Books

All books to be A4 size with ruled margin where possible

WHAT SHOULD NOT COME TO SCHOOL: Correction Fluid, Permanent Markers & Multi-Subject Books

Tully State High School

Bruce Highway, Tully
P O Box 240, Tully. Q. 4854

Richard Graham— Principal
Phone: (07) 4068 4555
Fax: (07) 4068 4500
info@tullyshs.eq.edu.au



WELCOME TO TULLY STATE HIGH SCHOOL IN 2021

Tully High offers a wide curriculum which includes the traditional academic areas and a range of industry based subjects.

The school is set in beautiful grounds (38 hectares), with extensive sporting fields and has close access to rainforest and freshwater environments for study.

A commercial cattle farm , an aquaculture facility and Digital Technologies, are a key focus within the curriculum. The school owns a 28 seater bus which is used for student excursions.

Tully High fosters a caring environment where people are genuinely encouraged to learn, to do their best and be considerate of others.



INTRODUCING OUR SCHOOL

2020 has been an amazing year.

We are proud of our achievements academically, sporting and culturally. Tully High values diversity, where all members of the school community are challenged to be responsible, engaged , intrinsically motivated and innovative thinkers.

We believe that every student can achieve and strive to support them to aim for their own success. We value individuals and place a major emphasis on the development of skills to treat each other with respect and dignity.

Congratulations on the completion of your primary phase of schooling. We look forward to sharing your high school journey with you over the next six years. Get involved and make your time at Tully High a memorable one!

Regards
Richard Graham

KEY STAFF

PRINCIPAL:

Mr Richard Graham

rgrah16@eq.edu.au

DEPUTY PRINCIPALS:

Mrs Rebekah Bidois

rbido1@eq.edu.au

Mr Mark McLoughlin

mmclo8@eq.edu.au



Principal

Richard Graham

Deputy Principals have a wide leadership role which includes the timetable, daily organization, curriculum, examinations, school publications, student activities and student and staff welfare.



Rebekah Bidois

Heads of Department lead the teaching, learning and examining of subjects. They are responsible for the maintenance of academic standards and the management of subject resources. They give leadership in the design and implementation of courses of study, in professional development of staff and in reporting of student achievement.



Mark McLoughlin
Deputy Principal

HEADS OF DEPARTMENT

Innovation and Sciences - **Mr Darrin Timms** - dtimm8@eq.edu.au

Health Sciences - **Mr Leith Paton** - lpato9@eq.edu.au

English and the Library - **Ms Kathy Macdonald** - kmacd15@eq.edu.au

Mathematics, Manual Arts - **Mrs Danielle Furnage** - dbeve10@eq.edu.au

Humanities and the Arts - **Ms Nadine O'Farrell** - nofar1@eq.edu.au

Junior Secondary School - **Ms Leandra Willis** - lwill416@eq.edu.au

Senior Secondary School - **Mrs Robyn Sloan-Orlandi** - rsloa5@eq.edu.au

Guidance Officer - **Mrs Sally Chilcott** - schil27@eq.edu.au

Head of Teaching / Learning - **Ms Nancy Grainger** - ngrai4@eq.edu.au

Engagement & Wellbeing - **Ms Angela Bevan** - abeva12@eq.edu.au

YEAR LEVEL COORDINATORS

Year Level Coordinators have an important role in ensuring students have access to a rich selection of activities to support their school experience. They have particular responsibilities for the welfare of our students and monitor attendance, uniform, behaviour and assist students who are experiencing difficulties at school. They contribute to the personal development of students by coordinating a range of activities that enhance students experiences at Tully High. Parents should feel free to contact them at any time.

At Tully High we value communication with parents and work alongside them to achieve the best educational outcomes for individual students.

2021 Junior

Year Level Coordinators

Year 7 - Miss Chelsea Darcy - cdarc38@eq.edu.au

Year 8 -

Year 9 - Mr James Brennan - jbren49@eq.edu.au

MESSAGE FROM THE HEAD OF JUNIOR SECONDARY SCHOOL

Year 7 is an important year as it marks the transition from Primary to Secondary school. During this transition, a Year 7 student will face many challenges and new experiences.

For many, it marks the first time that the students will be taught by a number of teachers for various subjects. Others will be challenged by the organisational skills required to follow a timetable and have classes in a number of different rooms.

Each student will handle these and other challenges differently, and I see one part of my job as the Head of Junior Secondary School to guide our students through this transition.

I look forward to working with the Year 7's of 2021!



Leandra Willis

Transition to High School

Finishing primary school and starting high school is one of the most significant changes in a young person's life, and students often feel both excited and afraid about the prospect. Tully High has approximately 760 students. Although this means more students, more teachers and more buildings, our work with students in Primary School through the extensive orientation program is to ensure the transition to High school is a smooth one.

Students are often concerned about who will be in the same class as they are. In allocating students to classes we rely on information from Primary School teachers. As a general guide, we allocate students from the same school across all year 7 classes. This achieves a number of goals, including a new start, with a different group of students, and also encourages the development of interpersonal skills.



Science Experiments



Robots and Drones Digital Program

6 into 7 Orientation Calendar

TIME	AIM
Term 1-4	Curriculum visits- Year 6 students visit the High School with their current teacher to access resources and utilise curriculum visits.
Term 3 Week 5	Transition Day- Primary schools are transported to TSHS to participate in faculty demonstrations, activities and tours of TSHS. Transport and activities are provided by TSHS and coordinated by Head of Junior School Ms Leandra Willis. All primary schools are involved and participate in small groups. A parent information evening will be held on the 7th of August.
Term 3 Week 7	Enrolment Visits- Primary school visits by Head of Junior School Ms Leandra Willis Yr7 Coordinator and current Year 7 students. Enrolment Packages are handed out.
October 7th	Enrolment packages due- Hand back to primary school administration office.
Monday 7th December	Year 6 Orientation Day- Experience a day in the life of a Year 7 student at Tully High. Year 6 students attend the high school as a year 7 student for a whole school day in preparation for 2021
Wednesday 27th January 2021	Year 7 First day of High School

**At
Tully High
we are committed to
engaging and
supporting students
entering
Tully High School
in ways that inspire
them to be successful
and to achieve their
best possible
learning
outcomes.**



Yr 7 Transition Day



Cattle Handling



Lunch time sporting competitions

Athletics Day



Tully State High School was opened in 1964 and services the communities along the coast from El Arish in the north to Cardwell in the south.

The school operates with 2 x 55 minute and 3 x 60 minute periods each day. This allows students to engage with their subjects in depth and to explore issues from a variety of angles. Staff have worked hard at developing engaging units that encompass a variety of teaching strategies developed from understanding the ways in which people learn.

Students tell us they like coming because of the friendly, caring atmosphere and the many opportunities they receive. The personal atmosphere has been developed by a well established pastoral care program, which involves many extra curricular activities including musicals, camps, sporting opportunities and a full time school chaplain.

It's about helping students reach their personal potential and to be successful in many different contexts.

We're on the Web!
www.tullyshs.qld.edu.au/

What some Year 7 students have said

Work

'It's great doing new subjects and learning new skills'

"I have to remember to bring the things I need for each subject each day"

Older Kids

'We did activities with some older students. That was really fun.'

Making Friends:

"I made friends in my class really quickly, as we were all nervous about starting"

'I have made some good friends at High school'

"I enjoyed having lots of different teachers and changing classes, it made it easy to meet new friends"

"Catching the bus to school everyday with the same people was a lot of fun and I was able to make friends on the bus"

Teachers and Timetables

'I like having different lessons with different teachers.'

'I was surprised at how quickly I got to know my timetable.'

'Our Year 7 coordinator is there to help.'

'My core teachers are pretty cool.'

Settling In

'We were given information and a map of the school.'

'The uniform felt strange but now it feels pretty comfortable.'

'The older kids at our school showed us around.'

Where are you heading at Tully High?

In Year 7 you will be introduced to a wide range of subjects—some familiar, and some new. This will provide you with an opportunity to try out each subject, and help you discover your strengths and interests. You will need this information in order to select your subjects in future years.

As you progress through Years 9 and 10 you will study fewer subjects but in more detail. Some of your subjects will be core subjects, which you must do, and some will be electives. Your electives will depend on what you are good at and what your interests are.

Year 10 is a time to get ready for the next stage of your learning. You will identify your interests and strengths and any areas you need to catch up on. During Year 10 you will develop a plan, called the Senior Education and Training Plan, of what you would like to do for the next two years. You might decide to do the following:

- Stay at school to complete Years 11 and 12
- Stay at school, but combine school and work by beginning a school-based apprenticeship or traineeship.
- Study at an institute of TAFE or a private provider

Whatever you do, remember that completing Year 12 or a vocational qualification is very important to give you a good chance for a successful future.



**TAFE at school
Great educational
opportunities**



Aquatic Practices

'Year 7 is about trying out each subject, and helping you discover your strengths and interests.'

Subjects you will study

Core

ENGLISH

MATHEMATICS

HISTORY/ CIVICS
& GEOGRAPHY

SCIENCE

HPE

Electives

THE
ARTS

ART

DRAMA

MEDIA ARTS

MUSIC

FOOD
STUDIES

DIGITAL
TECHNOLOGY

AGRICULTURAL
SCIENCE

DESIGN
TECHNOLOGY

TECHNOLOGY

Pastoral Care

WELLBEING

What can I do while I'm in Year 6?

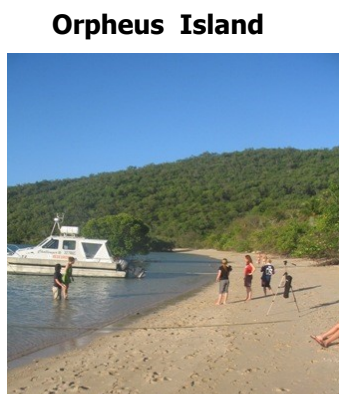
- **Talk about high school with your friends and other Year 6 students**
They may be feeling the same as you.
- **See if you can talk to someone who is already in Year 7**
Anybody's big brother or sister will do.
- **Talk things over with the people who care for you most**
Ask questions about the school, like the sports you can play and the other activities you can be involved in.



Fun Times



Chess Challenge



Orpheus Island



Anzac Day Ceremony

What should I do when I start Year 7?

- **Don't Panic!**
There are over a hundred new year 7's in the same position. Talk to your parents, friends or teachers about your concerns.
- **Stick to a routine**
This will help you get everything done that you need to get done in a day, especially homework and assignments, and still leave you with enough time to spare. Your school diary will help you organise your week.
- **Try to relax**
Going to high school is a learning experience. You're not supposed to know everything before you get there. It's ok to have questions. Talk through any problems with your teachers or year coordinator. These people want you to succeed, but they aren't mind readers. If there is something you are concerned about, let them know.
- **Get into things**
Sport, music, drama, chess, gym - there will be plenty to do during school as well as on the weekend - and a whole group of new friends to meet. Find out about your student council, listen to the daily notices and read your school newsletter to keep in touch and stay informed.
- **Enjoy yourself**
Look at the positives of being at high school - new school, new teachers and more choice in what you study.

*Tully High
has so
much
going on.
Make sure
you make
the most
of it
and get
involved!*

**Student Absence
contact
Text Number
0429 043 650**





TULLY STATE HIGH SCHOOL

WHAT TYPE OF COMPUTER IS BEST FOR MY CHILD?

At Tully State High School we often get asked what type of computer is best for their child. Rather than promote a brand type, we highlight the specifications that should be in a computer to support learning from school.

Find below a list of specifications that can be provided to your preferred IT supplier.

Do not hesitate to contact our Tech Support at the school at

TechSupport@tullyshs.eq.edu.au

The recommended device minimum specifications for students in general studies:

- Laptop/ Tablet PC (with attachable keyboard) running Windows 10 or later
- Processor: Intel Core i3, i5 or i7 1.7 GHz (or better) 64-bit capable (Not AMD, Intel Celeron, Pentium, Atom or Core M) (Macintosh Laptop-any model that runs the latest Mac OS X and MS Office)
- Installed Memory (RAM): 4GB Memory
- Display: 11" screen
- Hard Disk Drive: 256 GB
- Network adapters/Wi-Fi: cable: 1000Mbps Wireless: IEEE 802.11ac
- Antivirus: Microsoft Security Essentials, AVG or similar free software, or a recognised commercial antivirus product (e.g. Norton, McAfee)

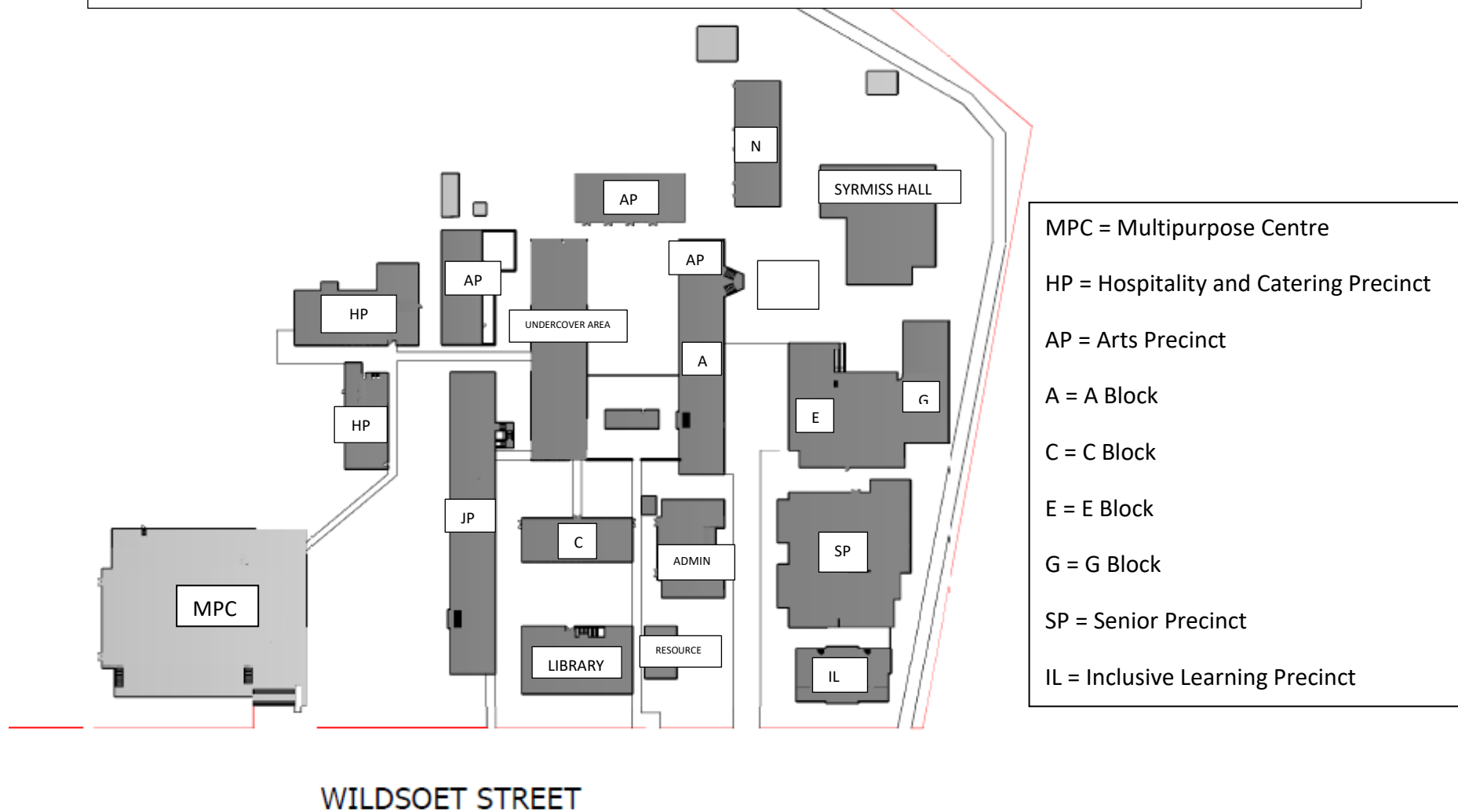
HIGHLY RECOMMENDED: HARD CASE, EXTENDED WARRANTY & INSURANCE

A world of possibilities for everyone

59337 Bruce Highway, Tully, Qld, 4854 P.O. Box 240 Bruce Highway, Tully, Qld, 4854 Phone: (07)4068 4555

Email: info@tullyshs.eq.edu.au Web: www.tullyshs.eq.edu.au

TULLY STATE HIGH SCHOOL MAP



Application for P&C Membership for 2021

Tully State High School P&C Association

Please complete and return to the P&C Secretary / School Office

Name: _____

Address: _____

Home phone: _____

☐ Mobile phone: _____

☐ Email address: _____

(Please tick the box above to indicate how you would like to be kept in touch with P&C info)

I am:

- ☐ a parent of a student attending the school
- ☐ a staff member of the school
- ☐ an adult interested in the school's welfare, and my date of birth is: _____.

I am:

- ☐ applying for new membership
- ☐ renewing my membership.

I apply for membership in the Tully State High School Parents and Citizens' Association and I undertake to:

- a) promote of the interests of and facilitate the development and further improvement of the School and the good order and management of the School; and
- b) comply with the constitution of the P&C Association, including the P&C Association Code of Conduct as specified in Schedule 2 of the constitution, and any valid resolutions passed by the Association.

If a person has been convicted of an indictable offence, it is grounds for removal in accordance with the *Education (General Provision) Act 2006*.

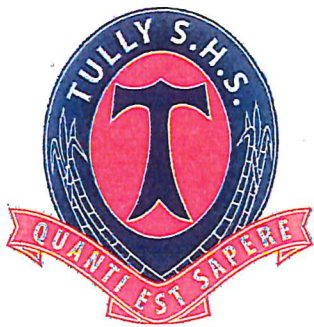
Signature:

Date:

P&C Secretary Use

Date received:/...../..... Date accepted:/...../.....

Secretary's signature: Entered in P&C Register: ☐



TULLY STATE HIGH SCHOOL

P & C ASSN TUCKSHOP

IMPORTANT INFORMATION

Dear Parent/Guardian,

At Tully High we operate our tuckshop five days per week, every school day of the year. We aim to offer a wide range of freshly prepared hot and cold foods and fresh fruit according to the **Healthy Food and Drink Supply Strategy for Queensland Schools**.

We are indebted to our volunteer helpers to assist our two paid staff and it is only through everyone's combined effort that our tuckshop services continue.

All profits from the tuckshop are channelled directly back into the school for activities ranging from operational assistance to provision of amenities and facilities. These decisions are made at our monthly P & C meetings and all our parents and carers are encouraged to attend and share ideas at these meetings.

To ensure our students continue to receive optimum learning opportunities, please consider how often you could volunteer to help in our tuckshop. Volunteers are needed for all kinds of kitchen tasks from 8.30am – 10:30am and will follow the guidance and instruction of our convenor. Your help will be much appreciated.

To register as a volunteer please complete the form below and return it with your package. Mum, Dad, Grandma, and Granddad – you are all welcome! We need your help please.

Thank you

Wendy Finlayson
President

Nancy Vecchio
Tuckshop Convenor

DAYS	Please tick which day you would like to volunteer	Please write the number of times per term	Please list any particular person you would like to work with
Monday			
Tuesday			
Wednesday			
Thursday			
Friday			

Your Name: _____ Phone Number: _____

Mobile Phone: _____ Your Child's Name: _____

Your Postal Address: _____

**PO Box 389
TULLY QLD 4854**

Email: pandc@tullyshs.eq.edu.au

**Phone: 074068 4555
Fax: 074068 4500**

Tully State High School P&C

WHO ARE WE? We are dedicated parents and community members who want to contribute to the management and improvement of our school. Our P&C is managed by an elected executive committee who, with other members, work closely with the School Principal for the benefit of the students at our school.

WHAT DO WE DO AT TULLY HIGH?

- We have the opportunity to be consulted on school policy decisions and programs.
- We are provided with the opportunity to network with the principal, teachers, and other parents to discuss issues that are of concern and to share ideas and experiences in a welcoming and friendly forum.
- We are able to suggest and implement positive changes at our school.
- We assist with school functions.
- We manage the school tuckshop and uniform shop.
- We plan events and fundraising activities.
- We apply for grants.
- We are able to use the funds we raise to make a lasting impact through building improvements and providing classroom "Extras"

P&C membership is free and you can choose whether to attend the regular monthly meetings. Even if you are not able to attend every meeting, being a P&C member is a great way to be able to have your say and to learn what is happening at our school. If you would like to volunteer in our Tuckshop or in any other way, please contact us using the above email or phone number.

Our P&C has an important role in our school and we would love you to be a part of it.

Our meetings are currently every 3rd Wednesday of the month. 3:30pm

Please turn over to see our accomplishments to date.

**PO Box 389
TULLY QLD 4854**

Email: pandc@tullyshs.eq.edu.au

**Phone: 07 4068 4555
Fax: 07 4068 4500**

Some Accomplishments to date:

- Additional tables and seating in the playground,
- Shade Cover for the junior school playground,
- Buying fruit trees for Tuckshop and Hospitality use,
- Purchasing 12 new laptops for classroom use and 4 iPads for HPE Department,
- Boosting the Arts faculty with the re development of the Art Room plus the purchases of mobile storage units, a movable stage, new digital cameras, tiered seating, and musical instruments,
- Purchase of School Blazers and storage units for this clothing for use by students representing our school at official functions,
- Safety glasses and aprons for Manual Arts,
- Magnetic whiteboard rulers,
- Funding for the new greenhouse and Aquaculture facility,
- Purchase of a line marking boom machine for our athletics track,
- Assistance with Student travel costs when representing our school at Peninsula/State and overseas events.
- The first school in our region to meet the 2017 Qld Government requirements for school tuckshops.
- Funding minor improvements to the Tuckshop facilities.
- Funding the Chess Club and Garden Club.
- Contributing to the funding for guest speakers, including the "Men of Honour" program
- Purchase of crockery for use at school events such as Year Twelve Formal and past Bush Tucker evenings.
- Purchase of sheet music for the music department
- Purchase of 6 marquees for HPE and 4 class sets of hats for sun protection during outdoor HPE Sessions
- Lining and insulation of the Gym area
- Supporting the ASDAN program
- Lining and insulation of the covered walkways surrounding the tuckshop
- Funding the new undercover area beside the Basketball courts.
- Funding repairs to re-vitalize the worm farm project