



YR11 & 12 SUBJECT CHANGE FORM

STEP 1 – Request to change subjects

Student: Yr Lvl:

CURRENT Subject: Line:

Assessment Results: FIA1 FIA2 FIA3 FIA4

QCE Points: Yes No

Approved by HOD: Textbook Yes No N/A

Date: Form Issued by:

NEW Subject: Faculty:

Approved: Yes No

HOD Signature:

Reason:

** Students who enrol in a certificate course after the start date are not guaranteed the qualification. A statement of attainment is issued for units of competency completed if the full qualification is not completed.

STEP 2 – Eligibility to change subjects

CURRENT Subjects & Results:	Year 11		Year 12
	Unit 1	Unit 2	Unit 3
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

VET Courses Completed or Being Studied:

Student USI Number:

Any Previous Subject Changes in Senior: Yes No

* ALL Unit objectives must be assessed at least once, and a satisfactory overall assessment result attained for QCE to be awarded.

ATAR student: <input type="checkbox"/> changing GENERAL subjects <input type="checkbox"/> changing from GENERAL to APPLIED <i>*Requires Approval from Deputy Senior Schooling, HOD Senior Schooling or Guidance Officer</i>	Non-ATAR student: <input type="checkbox"/> changing subjects <i>*Requires Approval from Deputy Senior Schooling or HOD Senior Schooling or Guidance Officer</i>	ATAR or Non-ATAR student: <input type="checkbox"/> applying for a Study lesson <i>*Requires Approval of the Senior Schooling Deputy, HOD Senior Schooling & Guidance Officer</i>
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STEP 3 – Reason for Change/Parent Feedback

School Comments:

Parent/Guardian Comments:

Will the student ATAR Eligible? Yes No QCE Eligible? Yes No

STEP 4 – Signatures Required for Approval

	Signature:	Full Name:	Date:
1 Parent/Guardian	<input type="text"/>	<input type="text"/>	<input type="text"/>
2 Head of Department of Senior School	<input type="text"/>	<input type="text"/>	<input type="text"/>
3 Guidance Officer or Deputy Principal	<input type="text"/>	<input type="text"/>	<input type="text"/>

What is ATAR?

The ATAR is the standard measure of overall school achievement used in all other Australian states and territories. It is a rank indicating a student's position overall relative to other students.

The ATAR is expressed on a 2000-point scale from 99.95 (highest) down to 0, in increments of 0.05.

ATARs below 30 will be reported as '30.00 or less'.

ATAR Eligibility?

To be eligible for an ATAR, a student must have:

- satisfactorily completed an English subject
- completed five General subjects, or four General subjects **plus** one Applied subject or VET course at AQF Certificate III or above
- accumulated their subject results within a five-year period.

While students must satisfactorily complete an English subject to be eligible for an ATAR, the result in English will only be included in the ATAR calculation if it is one of the student's best five subjects.

If you are aiming for an ATAR for tertiary study entry, Queensland universities have decided that the following rules will apply:

1. Only General English subjects or Applied English subjects can be included in the ATAR, but not both.
2. Only General Maths subjects or Applied Maths subjects can be included in the ATAR, but not both.
3. Only one type of language subject can be included in the ATAR – either General or Senior External Examination, but not both.

ATAR Calculation

The ATAR will be calculated by combining a student's best five subject scaled scores. Scaled scores will be derived from a student's subject results as reported to QTAC by the Queensland Curriculum and Assessment Authority (QCAA), using a process of inter-subject scaling.

Inter-Subject Scaling

Inter-subject scaling is where raw scores for a given subject are adjusted so the results for that subject can be compared fairly with the results of any other subject.

If a student of a given ability studies an easier Maths subject they might get a 90/100. But if the same student studied a harder Maths subject they might only get a 70/100. However, if scaling works, they should end up with the same scaled score for inclusion in their ATAR calculation.

If subjects were not scaled, students could maximise their ATAR by studying what they believe are the easiest possible subjects to get the highest possible best five subject results to comprise their ATAR.

Inter-subject scaling will not enhance or diminish a student's performance in their subjects. The student's ranking relative to other students in their subjects does not change. Scaling simply allows for performances to be compared across all subjects, and then only for the purposes of including these in the calculation of a student's ATAR.

Students should choose subjects:

- they enjoy
- think they will achieve well in
- that are subject prerequisites for tertiary courses that they will be seeking entry to.

Vocational Education and Training (VET) and the ATAR

Each VET qualification level (Certificate III or higher) will have a single scaled score that can be included in a student's ATAR. For example, a Certificate III in Hospitality and a Certificate III in Laboratory Skills will each have the same scaled score; this will be regardless of the duration or area of study of the Certificate III.

It is expected that the scaled score for a completed VET Diploma will be higher than that for a completed VET Certificate IV, which in turn will be higher than the scaled score for a completed VET Certificate III.

***For more information visit: <https://www.qtac.edu.au/>